



Finger Lakes Culinary Bounty Board of Director Roles and Responsibilities

If you would like to serve on our Board, please review the following job description for being on the Board of Directors and fill out the Board Member Application form. Or if you would like to nominate someone else to serve on the Board, then please fill out the Board Nomination form.

Job Description for Finger Lakes Culinary Bounty Board Member:

1. Engage in ongoing planning activities needed to realize the mission of the organization and its strategic plan; define specific goals and objectives; and evaluate the success of the organization's services towards achieving the mission.
2. Recommend and approve the policies for operation of the organization.
3. Annually approve the organization's budget and review financial reports in relation to the budget at least 4 times/year. Ensure the compliance with known legal, regulatory and financial reporting requirements.
4. Be responsible for the financial health of the organization and actively participate in fundraising activities.
5. Hire, set the compensation for, and annually evaluate the performance of staff.
6. Participate actively as part of a group of a minimum of 9 and up to 15 board members.
7. Attend monthly board meetings.
8. Come to full board and committee meetings prepared to discuss important issues, voice your opinion, and engage fully in decision – making processes.
9. Serve on at least one board standing committee as well as on ad hoc committees when the need arises.
10. Participate as much as possible in ongoing work projects. Regularly attend FLCB special events and community events as advocates of the organization.
11. Help to promote the organization to others and recruit new members.
12. Make a three-year term commitment to the Finger Lakes Culinary Bounty board of directors.
13. Bring excitement, enthusiasm and passion for growing a new organization, as well as expertise, to help accomplish the FLCB mission and to represent all the FLCB constituents.
14. Become familiar with the operation of the board and goals of the organization during the first year on the board.
15. Help mentor new board members during their first year on the board.



Finger Lakes Culinary Bounty Board Nominations

Terms are 3 years, the Board meets monthly.

Applications are requested from interested nominees. Nominees will be placed on a ballot to be mailed by January 15 for voting by January 31.

New Board members will take their seats at the February organizational meeting.

Members may make nominations via telephone, email, or mail.

Please send nominations to:

FLCB
PO Box 634
Ithaca, NY 14851

Email: info@flcb.org

Or contact Monika Roth at 607.272.2292 / mr55@cornell.edu

All nominations must be received by January 14, 2013

I nominate the following person(s) for the FLCB Board:
(Feel free to nominate yourself!)

<u>Name</u>	<u>Organization/Business</u>	<u>Contact phone/email</u>
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1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____



Finger Lakes Culinary Bounty Board Member Application

NAME: _____

BUSINESS NAME/AFFILIATION: _____

MAILING ADDRESS: _____

City/Town: _____ NYzip _____

County: _____

How did you hear about FLCB?

current member

past member

from a board member

other, describe: _____

What motivated you to apply to join our board?

Please provide a short bio:

a. Profession:

b. Personal Interests/Hobbies:

c. Other volunteer roles on boards you have held:

What 3 strengths would you bring to our board?

1-

2-

3-

I commit to joining the board for 3 years, attend most monthly meetings, and serve on at least one working committee of the board.

Signature

Date